|  |  |
| --- | --- |
| A | **Post Details** |
|  | Job Title: | Youth Safeguarding Ambassador | Function: | Passenger Services |
|  | Location: | Network wide (Schools local to your area) |  |  |
|  | Reports To: | Youth Safeguarding Manager | Grade: | Volunteer ambassador alongside current role.   |
| B | **Purpose of the Job** |
|  | Southeastern’s Safeguarding Team is dedicated to ensuring our young people are kept safe across the network. Our mission is to help make sure everyone gets home safe every day. Our belief is that Safeguarding is everyone’s responsibility.  We are currently looking for influential volunteers to inspire and promote Youth Safety across the network.  If you have an interest or background in working with young people, feel comfortable in engaging with groups and confident in public speaking, consider becoming a volunteer Youth Safeguarding Ambassador (YSA)  This is a wonderful opportunity to be involved in a team dedicated to the well-being of the young people using the railway. A Youth Safeguarding Ambassador will be an influencer responsible for encouraging the safe travel of young people across the network. We’d like you to share your day-to-day experiences with our passengers and deliver the outreach needed to encourage our young people to feel and travel safely from station to station |
| **C**C1C2C3C4C5C6 | **Principal Accountabilities**  Supporting YSM’s with Youth Safeguarding event days at stations and in the community.  Supporting YSM’s with school visits, presenting in assemblies at youth and sports clubs.  Attendance at quarterly Youth Ambassador meetings.  Carrying out presentations to local schools, youth clubs and child centres.  Raise awareness of the support in place for young people.  Record, Report and Raise awareness for any youth concerns you may come across in your day-to-day role.  |
|  |  |
| DD1D2D3D4D5 | Experience, Knowledge & Qualifications (including any specific safety training requirements)Demonstrable experience of developing partnerships with external organisations Experience and or a background in Youth Safeguarding, Experience of working with schools, youth clubs or youth outreach. Hold or be Willing to Attend a Minimum of Designated Youth Safeguarding Lead, level 3. Will be cleared to DBS enhanced level vetting |
|  |  |
| **E**E1E2E3E4E5E6E7 | Skills (including any specific safety critical competencies) **Communication** – Expresses oneself confidently and effectively. Is friendly and engages others in open, honest and productive conversations. Confident presentation skills and analytical understating, including excellent written skills with proven ability to research and write accessible, clear reports for a range of audiences.  **Leadership** – Ability to motivate, empower, negotiate, and influence people at all levels within own team, across the organisation and externally. Deploying influence over those, not in their direct reporting line, to deliver.**Interpersonal Skills** – A proven ability to build effective working relationships at all levels internally and externally.**Decision Making** – Ability to use initiative and sound judgment, to make informed decisions or recommendations and work under pressure to tight deadlines in a complex political environment.**Persuasiveness** – Presents the key points of an argument persuasively and is able to influence decisions.**Collaboration** – Able to work collaboratively and productively with a broad range of parties who may have differing needs/agendas.**IT Skills** – Proficient with Microsoft Office (Word, Excel, PowerPoint, Outlook) |
| **F**F1F2F3 | **Behaviours****Professionalism** – Interacts with others in a sensitive and effective way. Respects and works well with others.**Honesty and integrity** – A trustworthy, accountable, and reliable individual.**Teamwork** – Able to work as part of a small team, within a large department and within external partnerships. |
| GG1G2G3 | **What we can offer****Training** – Comprehensive training to equip you with the necessary skills and knowledge.**Community Impact** – A chance to make a meaningful difference in your community by supporting those in need.**Networking** – Opportunities to connect with like-minded individuals and local council outreach services. |
|  |  |
|  | **Acknowledgement** |
|  | Prepared By: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  | Approved By (Head of Department): | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  | **Job Description Briefing** |
|  | The post holder has been briefed on and understands the requirements of this Job Description and other related documents: |
|  | Name of post holder: |  | Signature: |  | Date: |  |
|  | Name of briefing manager: |  | Signature: |  | Date: |  |